



## **Cooperative Collection Development Plan (CCD)**

### **Mission**

The mission of Erie 1 BOCES School Library System is based on our belief that all students should have non-limited access to information in all forms and the guidance of certified information specialists in order to develop the lifelong information skills needed in this century. We work with our member libraries to provide an array of information resources, increase professional expertise and contribute to the creation of a technology rich learning environment for all of our schools. Our Cooperative Collection Development Plan expands the resources available to students and assists members in providing information in a variety of formats to best meet student needs.

### **Plan Development**

Cooperative collection development refers to two or more libraries working together to acquire and manage designated resources so that each may provide access to a far more extensive collection of resources than any could afford on their own. The Erie 1 BOCES SLS Council and the SLS Director, based upon input gathered with the assistance of SLS Liaisons, are responsible for the development and ongoing evaluation of the CCD Plan.

### **Background**

Erie 1 BOCES SLS's original CCD Plan focused on access to periodicals. Initially this met our members need to have quick access to periodical titles indexed in both the Readers' Guide to Periodical Literature and the Children's Magazine Index. Over the years, member evaluations indicated a need to expand our plan to include non-print formats and specified curricular areas. In spring 2004, the SLS Council surveyed members in order to gather input on the restructuring of our CCD Plan. Results were incorporated into our SLS Plan of Service. Included were the goals of expanding the CCD Plan to include member identified areas and information formats, encouraging NOVEL-Ready levels of service in all libraries, and providing cost effective opportunities for cooperative purchases, training and shared services. Implementation of these goals continues under our current 2006-2011 Plan of Service.

### **CCD Goal and Objectives**

To expand the number and variety of information resources available to our students in all formats through cooperative actions on the part of the SLS and its members.

#### **Objectives:**

1. To expand the scope of information resources available to students by strengthening local library collections.
2. To provide students and teachers in the Erie 1 SLS with the broadest possible range of information resources through collaboration among SLS members and with other educational and library agencies.



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3. To provide members with cost effective collection development opportunities through consortia efforts and cooperative purchase opportunities.

### **Participation**

This CCD plan relies on the cooperative efforts of system members. Participation is voluntary and open to all Erie 1 SLS libraries. Members may choose to participate in all plan components or select individual elements that best meet their needs.

### **Scope**

The Erie 1 SLS CCD plan includes information resources in all formats, from print to online, and for all grade levels, K -12. Specific subject areas are identified through member survey and liaison input. Members rate plan effectiveness and indicate additional needs as part of the annual member evaluation process. The Council acts upon this data in its annual review of the CCD Plan.

### **Current focus areas:**

- Periodicals
- Reference materials - all levels
- Science
- Literature
- Social studies – people and cultures

### **Participating Library Responsibilities**

1. To assume professional responsibility for participating in Cooperative Collection Development.(CCD)
2. Agree to maintain the portion of their collection designated as part of our CCD plan. This includes:
  - a. Periodicals (print format) – minimum of 5 yrs or longer if recommended by liaison/council review committee and inclusion in the Union List of Periodicals.
  - b. Subject area (all formats) – select materials pertinent to the curriculum needs of students and provide MARC records for inclusion in the Union Catalog.
3. Funding for CCD materials will be the individual library's or district's responsibility.
4. CCD materials will be made available to all members as per our Erie 1 BOCES SLS Interlibrary Loan Policy and Procedures.
5. To notify the SLS Office if discontinuing participation or withdrawing holding materials from the collection.



# School Library System

## **School Library System Responsibilities**

1. To facilitate the growth and development of the CCD program through coordination of annual SLS Council review based upon member evaluation and liaison input.
2. Provide information for the assessment and purchase of materials in the CCD collection.
3. Promote member awareness of CCD resources.
4. Provide staff development relating to the effective use of CCD resources.
5. Explore various means of fiscal support or cost reduction.
6. The SLS may purchase materials for CCD.

## **Evaluation**

The School Library System's annual evaluation will include questions to provide feedback on the CCD Plan. Evaluation results are then assessed each fall by the SLS Council.