



# School Library System

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## Communication Coordinators and Council Meeting

Date: Tuesday, October 6, 2015  
Time: 8:30am - 2:30pm  
Place: Erie 1 BOCES Education Campus (West Seneca)  
**Conference Rm. A-2** (Located near the BOCES Cafe – enter though either Bldg A or Bldg. B, where the large Conference rooms are.)  
Parking: Park in front of Building B in the lot facing Harlem Rd. or in the lots on either side of the entrance to Building A (1/2 circle drive in front of entrance).  
Phone: 821-7116 SLS Office, Kathy Herlihy

### MEETING PREPARATION

- A. Please bring your own device.
- B. Please bring any concerns regarding the online database subscriptions placed through SLS Office. The information was sent to you prior to the meeting.
- C. Please bring any information or handouts to share from professional learning opportunities that you have attended or upcoming to share out.
- D. Please bring an idea or tip to share with colleagues on how you are integrating Social Studies into your lessons

### AGENDA

8:30 – 9:00 Informal Sharing  
Action: Consult colleagues and SLS staff, share ideas

9:00 – 11:30 **BUSINESS ITEMS**

- **Welcome/ Meeting Format**  
*Action:* Greet new 2015-16 Communication Coordinators, introductions, lunch arrangements, timeframes
- **Announcements**  
*Action:* Open forum for Communication Coordinators to share-out short announcements (job openings, staffing changes, events, honors...) happening within the district/school, and librarianship community
- **2015-16 Meeting Date/Communication Coordinators Role**  
*Action:* Review meeting dates set for the remainder of the year and review the role and responsibilities of the Communication Coordinator
- **Highlights from Conferences & Workshops**  
*Action:* Share highlights from conferences & other professional development sessions

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- **Union Catalog and ILL**

*Action:* Review and discuss the importance of each district and school participation in the Union Catalog. Discuss the training materials available, discuss which internet browser is suggested and offer any suggestions that can be shared out with the vendor. Review of ILL Stats monthly submission

11:30 – 12:00

**LUNCH**

Lunch on your own. Lunch Reservations will be made at the start of the meeting for those wishing to lunch together at a local restaurant

12:00 – 2:30

**BUSINESS ITEMS cont'd.**

- **Online Resources**

*Action:* Review district/building summaries of orders placed for 2015-16. Discuss how districts are using the subscription databases; discuss subscriptions training needs, SLS resources, other issues and/or concerns

- **Staff Development**

*Action:* Discuss the upcoming SS Frameworks SLS PD. Examine, compare and demonstrate how different resources are being integrated and utilized with different grade levels and different content areas

- **SLS Directors Report**

*Action:* Discuss the direction of the SLS; budget for 2015-16, review status of the annual report. Outline the proposal for the 5 year plan . Share the SLS Membership Directory details

- **Around the Table**

*Action:* Open forum for non-agenda items