

School Library System

Communication Coordinators Meeting

Date: Thursday, December 10, 2015
Time: 8:30am - 2:30pm
Place: Erie 1 BOCES Education Campus (West Seneca)
Conference Rm. A-4 (Located near the BOCES Cafe – enter though either Bldg A or Bldg. B, where the large Conference rooms are.)
Parking: Park in front of Building B in the lot facing Harlem Rd. or in the lots on either side of the entrance to Building A (1/2 circle drive in front of entrance).
Phone: 716-821-7116 SLS Office, Kathy Herlihy

MEETING PREPARATION

1. Please bring your own device
2. Please bring your library curriculum or be able to link into so that we can have dialogue and foster conversation amongst colleagues
3. Conference Highlights - If you attended any professional development sessions, please come prepared to share highlights of sessions that were especially good. If you have handouts to share, you can bring 1 master copy to leave with the SLS and we will make arrangements to copy them for anyone interested.

AGENDA

8:30 – 9:00 Informal Sharing
Action: Consult colleagues and SLS staff, share ideas

9:00 – 11:30 **BUSINESS ITEMS**

1. Welcome/ Meeting Organization

Action: Introductions, lunch on your own, timeframes

2. Announcements

Action: Open time for short announcements [job openings, events, honors, author visits....]

3. Highlights from Conferences & Workshops

Action: Share highlights from conferences & other professional development sessions

4. General SLS review

Action: Review distribution & use of member directory, monthly submission of ILL stats; obtain feedback; News & Info.

School Library System

Action: Review of schedule for Union catalog update for Erie 1 Membership. Records will be extracted starting Monday, December 7, 2015 for districts who are in the WNYRIC Library Automation Service. If you have vendor records, please load them prior to the 7th.

For schools not in the Library Automation Service, please upload your records by Wednesday, December 23rd.

5. Vision for your SLMS program

Action: Discuss trending issues to school library programs
Action: CC's will have conversion based on what curriculum expectations and work is being planned and in motion

12:00– 1:00

LUNCH

Lunch on your own

1:00 – 2:30

BUSINESS ITEMS cont'd.

6. Staff Development

Action: Upcoming PD being offered by the SLS

7. SLS Directors Report

Action: Annual Report follow-up, NOVEL survey response, K-6 SLS Mandate follow-up, Erie 1 BOCES SLS 5-year Plan, Erie 1 BOCES SLS Membership Survey

8. Information Items

Action: Discuss planned events/dates, highlight upcoming conferences, Feb. staff dev. plans; other library associated Professional Dev. Days

9. Good of the Order

Action: Open forum for non-agenda items