



## 2011-2016 Plan of Service: Goals, Intended Results and Evaluation Methods

**Mission:** The Erie 1 BOCES School Library System is a network of librarians and library staff who enable students to become life-long learners through the vision, leadership and services provided to the school community. We facilitate access to quality information resources, share resources and ideas and develop professional expertise to support the academic achievement and life-long learning skills of students in our region.

Service Element	Goal	Intended Result	Evaluation Methods
<b>Resource Sharing</b> - Union Catalog	To update and develop a union catalog of member holdings in order to improve access to regional resources.	<ul style="list-style-type: none"> <li>- Update and maintain the union catalog so that it accurately reflects member library holdings</li> <li>- Increased access to library resources in all mediums</li> <li>- Search for affordable alternative union catalog software in order to provide additional access points in support of the Common Core Learning Standards</li> </ul>	<ul style="list-style-type: none"> <li>- Annual records of union catalog updates processed</li> <li>- Review of interlibrary loan requests placed through the union catalog</li> <li>- Member annual evaluation survey</li> </ul>
<b>Resource Sharing</b> - Delivery	To improve information access by facilitating the delivery of materials in both physical and virtual mediums.	<ul style="list-style-type: none"> <li>- To reduce the turn-around time between the request for and the receipt of information</li> <li>- Expand student access to information through timely delivery</li> <li>- Increase availability of shared electronic resources</li> </ul>	<ul style="list-style-type: none"> <li>- Member annual evaluation survey</li> <li>- Interlibrary loan statistics within and outside of SLS</li> <li>- Additions to shared collection</li> <li>- Member comment through Communication Coordinators</li> </ul>
<b>Resource Sharing</b> - InterLibrary Loan	To increase access to information by facilitating access to materials and resources outside the local library collection.	<ul style="list-style-type: none"> <li>- Members will be able to meet both the curricular and individual interest information needs of students and staff</li> <li>- Interlibrary loan will supplement local resources needed to support</li> </ul>	<ul style="list-style-type: none"> <li>- Monthly interlibrary loan statistics</li> <li>- Member annual evaluation survey</li> <li>- PR and training documents</li> </ul>



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		the Common Core Learning Standards  - Awareness that access to information is not limited by physical boundaries	produced to promote and explain interlibrary loan  - Member comments & suggestions shared at Communication Coordinator meetings
<b>Resource Sharing</b> - Cooperative Collection Development	Coordinate the Cooperative Collection Development plan with support of the Common Core Learning Standards	- Align current CCD resources with the Common Core Learning Standards to maximize value to SLS members  - Identify member needs in relation to support of Common Core and expand the collection based upon these needs	- Member annual evaluation survey  - Usage statistics from CCD collection  - Participation in CCD coser Council review of the CCD plan
<b>Special Client Groups</b>	To support SLS members in identifying and meeting the needs of special client groups	- Members will be able to locate materials for students with special needs  - The SLS will link with BOCES programs supporting students with special needs (ex. SETRC, BETAC...)in order to create an awareness of available resources  - Share member solutions for addressing special needs concerns	- Member annual evaluation survey  - Anecdotal reports from Communication Coordinators at meetings  - Record of information shared between members
<b>Professional Development &amp; Continuing Education</b>	To provide members with professional development and continuing education opportunities that support the role of the library program in current curriculum initiatives, expand knowledge of effective and ethical use of	- Librarians will knowledgeably participate in implementation of Common Core Learning Standards and serve on building/district curriculum committees  - Librarians will become school leaders in the use of technology	- Workshop/continuing ed. session evaluations  - Member annual evaluation survey  - Informal feedback through - Communication Coordinators



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	technology and raise the level of library service throughout our SLS	- Library programs will continually change to reflect current needs	- Member Plan
<b>Professional Development &amp; Continuing Education</b>	To create opportunities for professional development and interaction that allow for greater participation.	<ul style="list-style-type: none"> <li>- Explore online mechanisms for professional development</li> <li>- Integrate staff development into every Communication Coordinator's meeting</li> <li>- Expand use of Information Request lists to provide a forum for sharing expertise</li> </ul>	<ul style="list-style-type: none"> <li>#'s of librarians participating in professional development activities</li> <li>Agendas/minutes from Communication Coordinator meetings</li> <li>Record of information queries/responses</li> <li>Member annual evaluation survey</li> </ul>
<b>Consulting &amp; Development Services</b>	To serve as a resource for the improvement of school library programs and facilities	<ul style="list-style-type: none"> <li>- Members will incorporate current information on library programs and facilities into district planning</li> <li>- SLS Professional collection will continue to reflect current program and facility resources</li> <li>- Members will be aware of current State regulations, State and National library standards, and grant opportunities for library improvement</li> </ul>	<ul style="list-style-type: none"> <li>- SLS Director's log of consultation requests</li> <li>- Annual additions to SLS Professional Collection</li> <li>- Member Annual Evaluation Survey</li> </ul>
<b>Consulting &amp; Development Services</b>	To provide leadership in the skillful and ethical use of information	<ul style="list-style-type: none"> <li>- School librarians will be knowledgeable about copyright compliance and plagiarism prevention</li> <li>- School library programs will use a current information skills curriculum to integrate the library program with the Common Core Learning</li> </ul>	<ul style="list-style-type: none"> <li>- Reports from Communication Coordinators</li> <li>- SLS Director's log of consultation requests</li> <li>- Program information shared at annual SLS Professional Dev. Day</li> </ul>



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		Standards - The SLS will be a source of information on this topic	
<b>Coordinated Services</b>	To provide cost effective options for member libraries to access resources through cooperative purchasing and opportunities to improve library service through coordinated instruction or shared services.	- Members will have access to quality resources through our Instructional Media Resources Coser or the non-aided Database Access service - Members will maximize use of automation systems through the shared Regional Library Automation service - SLS will arrange training opportunities for common resources	- Numbers of participants - Amount saved through cooperative purchasing - Feedback from Communication Coordinators - Number of training sessions offered Member Annual Evaluation survey
<b>Awareness &amp; Advocacy</b>	To promote an awareness of the role school librarians, library programs and School Library Systems play in meeting the information needs of their school communities.	- Develop partnerships with educational and community groups to create an understanding of the role of the school librarian and school library system in raising student achievement - Increase participation in local advocacy efforts that promote building level and system level library services - Create regional advocacy tools	- Number of groups SLS actively participates with - Number of presentations made to non-library groups - Number of librarians participating in regional advocacy initiatives - Tools produced
<b>Communication Among Member Libraries</b>	To maximize the impact of SLS services by encouraging effective communication and cooperation between and among member libraries and the SLS Office using a variety of communication strategies.	- Provide a base for cooperative efforts by the maintenance of an up-to-date member directory that includes both certified and support staff, member web links, hours, and other points of common interest.	- Annual member evaluation - Discussion and feedback from Communication Coordinators - Creation & distribution of SLS Directory



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		<ul style="list-style-type: none"> <li>- Utilize technology to provide different modes of communication among members.</li> <li>- Create a greater Member understanding of both SLS services and library services/issues impacting the delivery of quality services.</li> <li>- Promote the role of communication coordinator in facilitating information exchange.</li> </ul>	
<p><b>Cooperative Efforts with Other Library Systems</b></p>	<p>Promote inter-system cooperation in order to realize common goals, broaden the scope of system activities and contribute to both regional and statewide library service.</p>	<ul style="list-style-type: none"> <li>- Provide members with quality professional development opportunities that include workshops by national presenters and participants from all types of libraries.</li> <li>- Maximize student and teacher access to resources and services through resource sharing, cooperative purchasing, cooperative programming and other collaborative efforts.</li> <li>- Improve library service through collaboration with all types of libraries.</li> </ul>	<ul style="list-style-type: none"> <li>- Program evaluations</li> <li>- Minutes from system meetings</li> <li>- Participation in regional initiatives</li> <li>- Member annual evaluation survey</li> </ul>